



THE SOCIETY FOR THE SCIENTIFIC STUDY OF SEXUALITY

SSSS CE GRIEVANCE PROCEDURE

The Society for the Scientific Study of Sexuality, Inc. (SSSS) is fully committed to conducting all activities in strict conformance with the American Psychological Association's (APA) Ethical Principles of Psychologists; the American Association of Sexuality Educators, Counselors, and Therapists (AASECT); and the National Commission for Health Education Credentialing, Inc. (NCHEC). SSSS will comply with all legal and ethical responsibilities to be non-discriminatory in promotional activities, program content and in the treatment of program participants. The monitoring and assessment of compliance with these standards will be the responsibility of the CE Chairperson in consultation with the members of the Continuing Education Committee, the Scientific Planning Committee, and the SSSS Management Staff.

While SSSS goes to great lengths to assure fair treatment for all participants and attempts to anticipate problems, there will be occasional issues which come to the attention of the SSSS Management Staff which require intervention and/or action on the part of the SSSS Management Staff or an Officer of SSSS. This procedural description serves as a guideline for handling such grievances.

1. When a participant files a grievance, either orally or in written format, and expects action on the complaint, the following actions will be taken. If the grievance concerns a speaker, the content presented by the speaker, or the style of presentation, the individual filing the grievance will be asked to put his/her comments in written format. The CE Chairperson will then pass on the comments to the speaker, assuring the confidentiality of the grieved individual.
2. If the grievance concerns a CE workshop offering, the content, level of presentation, or the facilities in which the workshop was offered, the SSSS Scientific Planning Committee will mediate and will be the final arbitrator. If the participant requests action, the SSSS Scientific Planning Committee will:
 - a. attempt to move the participant to another CE workshop or
 - b. provide a credit for a subsequent workshop or
 - c. provide a partial/full refund of the workshop.

Action 2b and 2c will require a written note, documenting the grievance for record keeping purposes. The note need not be signed by the grieved individual. Action 2b and 2c credit/refund amount will depend on if the charge was based on one workshop session or multiple workshop sessions held during a conference.

3. If the grievance concerns the SSSS CE program, in a specific regard, the CE Chairperson will attempt to arbitrate.

To submit a written complaint or if you have additional questions, please contact the SSSS Management Staff at:

Email: thesociety@sexscience.org

Phone: (610) 443-3100

Address: 1874 Catasauqua Road, PMB #208, Allentown, PA 18109