



Canada Border Services Agency  
International Events and Convention Services Program  
412-1611 Main Street  
Vancouver BC V6A 2W5

September 26, 2022

File #: PAC\_2022\_13011

The Society for the Scientific Study of Sexuality  
208-1874 Catasauqua Road  
Allentown PA 18109  
USA

Dear Dawn Laubach,

In response to your correspondence dated September 8, 2022; the Canada Border Services Agency (CBSA) International Events and Convention Services Program (IECSP) officially recognizes the following event:

**2022 SSSS Annual Conference**

November 3 - 6, 2022

Sheraton Vancouver Wall Centre  
Vancouver, British Columbia

The information provided to the CBSA states there will be approximately 350 attendees, of which 70% are foreign to Canada. The event is closed to the general public with no sales of merchandise taking place.

As outlined in your correspondence, this event is expecting approximately nine foreign exhibitor who are importing computers, informational giveaways (brochures, flyers and ads), floor and table banners for use at the event.

It has been determined that this event qualifies under the provisions outlined in tariff classification **9993.00.00.00**. Conference materials (i.e. office paraphernalia, printed matter, pens, decorations etc.) may enter Canada free of duty and taxes, provided the items will be exported upon the completion of the event.

Goods imported as “giveaways” must be accounted for at time of release on a [Form B3](#), *Canada Customs Coding Form* with all applicable duties and/or taxes collected at the time of importation.

Under certain circumstances, the CBSA will require a security deposit on goods temporarily imported to Canada. These goods are normally documented on the Temporary Admission Permit (Form E29B).

At the time of exportation, goods granted temporary admission on a Form E29B or A.T.A. Carnet must be presented along with importer's/owner's copies of the appropriate documentation to CBSA for verification and certification. This presentation may occur at a CBSA office inland or at the port of export, depending on the circumstances involved and is necessary for you to receive a refund of any securities posted. Please note that the refund is not immediate.

The Government of Canada requires that all travellers carry a valid passport as it is the only reliable and universally-accepted identification document for the purpose of international travel.

Persons who have been convicted of any criminal offences may be inadmissible to Canada. For more information please visit: [www.canada.ca/en/immigration-refugees-citizenship/services/immigrate-canada/inadmissibility.html](http://www.canada.ca/en/immigration-refugees-citizenship/services/immigrate-canada/inadmissibility.html)



If you have attendees from visa-requiring countries ([www.cic.gc.ca/english/visit/visas.asp](http://www.cic.gc.ca/english/visit/visas.asp)), please contact the Special Events Unit of Immigration, Refugees and Citizenship Canada (IRCC) at [special.events@cic.gc.ca](mailto:special.events@cic.gc.ca) with the specifics of your event. They will assess the visa requirements of your event.

Visa-exempt foreign nationals, excluding U.S. citizens, now require an Electronic Travel Authorization (eTA) to fly to or transit through Canada. For more information please visit: [www.canada.ca/en/immigration-refugees-citizenship/services/visit-canada/eta/apply.html](http://www.canada.ca/en/immigration-refugees-citizenship/services/visit-canada/eta/apply.html)

Are you flying into Canada? Would you like to potentially cut your processing time in half? The CanBorder – eDeclaration app for your smart phone is quick, simple and secure, operates in airplane mode (once downloaded) and allows you to create a declaration for up to five travellers with the same place of residence. For more information please visit: [www.cbsa.gc.ca/new-neuf/app-eng.html](http://www.cbsa.gc.ca/new-neuf/app-eng.html)

To facilitate border procedures it is recommended that all participants be provided a copy of this letter for presentation to a CBSA Border Services Officer upon their arrival to Canada.

In conjunction with the presentation of this Recognition Letter, an itemized list of goods including a description, country of origin, quantity and value is required for presentation to CBSA. If your event materials will be imported by a commercial carrier or courier service, a copy of this letter should also be attached to any shipping documents.

Please do not hesitate to contact the undersigned if you have any questions or require additional information.

Sincerely,

Lily Brar  
Regional Coordinator / International Events and Convention Services Program  
Canada Border Services Agency / Government of Canada  
[lily.brar@cbsa-asfc.gc.ca](mailto:lily.brar@cbsa-asfc.gc.ca)

Coordonnateur régional / Programme des services aux événements internationaux et aux congrès  
Agence des services frontaliers du Canada / Gouvernement du Canada  
[lily.brar@cbsa-asfc.gc.ca](mailto:lily.brar@cbsa-asfc.gc.ca)

*The information you provide in this document is collected under the authority of **Section 107(9) of the Customs Act** for the purpose of the facilitation of border coordination services for organizers of international events being held in Canada. The information may be disclosed to Other Government Departments and/or Agencies (e.g. Immigration, Refugees and Citizenship Canada) for the purposes of providing assistance with admissibility requirements.*

*Individuals have the right of access to, the protection and correction of their personal information under the **Privacy Act – Section 12**. The information collected is described under the **International Events Personal Information Bank CBSA PPU 040** which is detailed at [www.cbsa.gc.ca/agency-agence/reports-rapports/pia-efvp/atip-aiprp/infosource-eng.html](http://www.cbsa.gc.ca/agency-agence/reports-rapports/pia-efvp/atip-aiprp/infosource-eng.html)*